

# Performance Management

ACHIEVE THROUGH PEOPLE

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## WHO SHOULD ATTEND:

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- HR professionals
- Project leads
- People responsible for carrying out performance management

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## LEARNING OUTCOME:

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Attendees will learn how to run effective performance management cycles and appraisal meetings that will impact individuals, teams and the overall organizational performance and growth.

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## TRAINING OUTLINE:

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- Performance Management cycle
- Goals and Key Performance Index (KPIs) setting
- Continuous feedback and tracking
- Self-assessment
- Management assessment
- Calibration
- Rating scale
- Review and follow up
- Personal Development Plan

Attendees

**12 - 14**

Duration

**1 day**